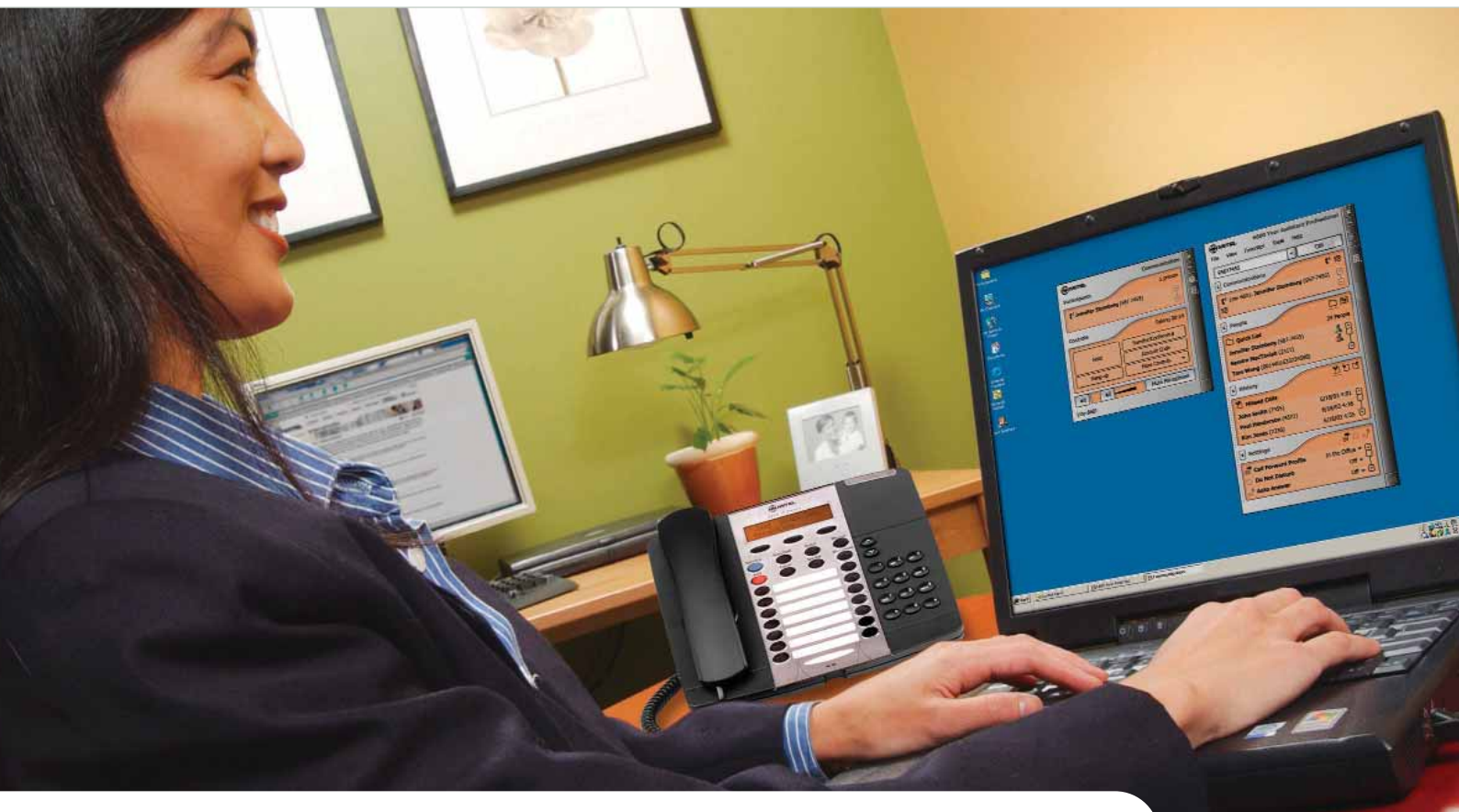


MITEL

# Conferencing and Collaboration Solutions



 MITEL | it's about **YOU**



## Bridging Enterprises Across the City and Across the World **Mitel Your Assistant**

Multi-party collaborating and information sharing are central to the success of any organization. At Mitel®, we're redefining the future of collaboration today, by combining data collaboration, desktop sharing and secure instant messaging tools into an integrated solution that's easily accessed and controlled via our single, intuitive user interface solution – Your Assistant.

### One Intuitive Interface, Multiple Collaborative Media

Collaboration can be a powerful and productive activity, but collaborative technologies have historically proven to be frustrating and even counterproductive for users given their inherent complexity. No longer. At Mitel, we've taken collaboration to a whole new level of simplicity. The key: Mitel Your Assistant Data Collaboration Module.

Your Assistant is a server-based application that runs over the Mitel 3300 Integrated Communications Platform (ICP) IP PBX. It features a simplified desktop interface that enables users to access and control multiple collaboration media – audio, video, data – with speed and ease. But that's not all. Your Assistant

also enables users to manage contact information, provides instant knowledge of colleague's presence and availability and sets call routing rules that enable you to pick and choose which calls you accept and which calls you send to voicemail. It is also a feature rich, fully functional Softphone that can provide full access to communications and collaboration from any location with a high speed Internet connection – enabling those on the road or working from home to communicate and collaborate as if at the office. Mitel Your Assistant can support audio only, audio, video and data, and multiple media simultaneously, depending on the collaborative requirements of users and organizations.



### **Audio Collaboration**

Mitel Your Assistant supports users with feature-rich PC-based telephony, including advanced features for call handling, desktop call control and dial by address book. Initiating and controlling a voice conference is simple: just select the names of those with whom you wish to collaborate from your contacts database and drag them into the communications window. The solution does all the rest, dialing out to your participants for ad hoc conference calls of up to eight (8) participants.

### **Video Collaboration**

Mitel takes video conferencing to a whole new level of simplicity, reducing the user frustration common with more traditional approaches. To initiate a video conference, you simply call participants, initiate a collaboration session and then simply click on the video icon to bring their image up on your PC screen. If you initiate the conference, you control the session, adding and removing participants as required. The solution supports collaboration and USB video connectivity of up to 5 video parties at one time.

### **Data Collaboration**

The Your Assistant interface supports secure file sharing, MSN instant messaging, Mitel secure (and logged) instant messaging, desktop sharing, whiteboarding and, permission based, remote control PC access. On the phone with a colleague and want to look at the same file or use the same application simultaneously? Just launch your collaboration module and instantly you are able to share applications. Want to show someone how to connect a printer to their PC? Request remote control, and suddenly you are driving their PC as if you were at their desk, even though they can physically be on the other side of the world. Need to contact someone immediately but Your Assistant presence management tells you they are on the phone? Simply double click on the Your Assistant instant messaging icon and start communicating in a safe and secure way.

### **Presence and Availability, Instant Messaging and Call Forwarding Profiles**

Your Assistant enables you to rapidly and easily determine the presence and availability of colleagues for participation in collaborative sessions without having to call or contact them first. In addition to its feature-rich desktop telephony capabilities, the application also enables you to manage incoming calls to an unprecedented level of personalization. Important calls can be forwarded to your cell phone, pager or other device, and you can ensure that important individuals can always reach you, regardless of where you are or what mode of communications you have access to. Secure Instant Messages are centrally logged and can easily be escalated into phone calls, video conferences or audio conferences.

### **Only Being There is Better**

Mitel is changing the face and future of collaboration, with an approach and solution that simplifies collaborative activities across the enterprise. If working together is important but not always possible within your organization, Mitel has the single, simple answer.

MITEL  
it's about **YOU**

Companies don't make decisions, people do. That is why Mitel is leading the way toward a new and more personalized approach to communications for enterprise and small business. Our innovative solutions, applications and desktop appliances enable you to access, process and control your communications and information naturally, simply and efficiently. Our solutions allow you to collaborate over distance and time and to interact with your customers, colleagues and partners as never before. By combining the power of voice, data and video over converged high speed networks, Mitel provides you with flexible and personalized tools that let you leverage the latest advances for personal and organizational advantage.

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GD 7488 PN 51006583RB-EN